



IMPORTANT
ATTACH SMALL
RECENT PHOTO.

A SNAPSHOT
(FACE ONLY) MAY BE
USED OR A
PASSPORT PHOTO

EXTERNAL EMPLOYMENT APPLICATION FORM

Please Read the Entire Application Before Completing it.

This form is to be completed by all persons applying for the Apprentice position. All Applications and Videos should be forwarded to: info@bplco.com.

Position: ENGINEER-IN-TRAINING

Vacancy #: External Vacancy

Department: TRAINING DEPARTMENT

SECTION 1 PERSONAL DATA

Your Name in Full (print) _____

Nationality _____ Place of Birth _____ Date of Birth / /
Day Month Year

Marital Status _____ Male or Female _____ No. of Children _____

Religion (optional) _____ National Insurance Number _____

Home (Street) Address (describe exactly) _____

P. O. Box No. _____ Telephone {one or two telephone} (Home) _____
{contacts must be given} (Office) _____
(Cell) _____
E-mail address: _____

Name, Telephone and Address of person to contact in event of an emergency _____

SECTION 2 EDUCATION AND TRAINING

*Please list schools and institutions attended, starting with the earliest one. **Attach Copies** of all certificates, diplomas, **TRANSCRIPTS**, etc.*

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION OF SCHOOL	MAJOR SUBJECT(S) STUDIED	NAME CERTIFICATE(S) RECEIVED	ATTENDED	
					FROM	TO
High School						
College						
University						
Other School						

*(Do not repeat information already given above)
Below list and/or describe your training and experience in particular skills or trades.*

Please Turn Over

SECTION 3

EMPLOYMENT HISTORY

List below **ALL** past and present employment, starting with the most recent. Use extra sheet if necessary.

List Names of Addresses of all Former Employers Beginning with the Most Recent	Nature of Business	Dates of Employment				Give Your Position & Describe Your Duties	Monthly Starting Salary	Monthly Final Salary	Reason for Leaving	Name of Superior or Direct Supervisor
		FROM		TO						
		MO	YR	MO	YR					

Do you have members of your family presently employed or who have previously been employed at B.P.L.?

Yes No

If yes, give name(s) _____ Relationship _____

**SECTION 4
MEDICAL**

GENERAL

Give details of all illnesses suffered which resulted in hospitalization over the last 10 years, (Be specific: for example, nervous breakdown, heart trouble, high-blood pressure, etc. If none, answer “none”).

POLICE

Have you ever been charged or convicted in any court in the Bahamas or elsewhere? If yes, please describe. If none, answer “none”.

REFERENCES:

Give the name, address and telephone number of two (2) persons who can be contacted relative to your work performance and character. (Recent high school graduates with no work experience may submit references from high school teachers).

1. Name: _____ 2. Name: _____

Postal Address: _____ Postal Address: _____

Telephone No.: _____ Telephone No.: _____

CERTIFICATION

I understand and agree that:

The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any material fact on my application, resume, or any other materials, or during any interviews, will be grounds for refusal of employment, or if I am employed, immediate termination from the Company.

I authorize the Company to conduct police and professional reference checks with all of my present and former employers, educational institutions, and those individuals I have listed as personal references to furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, academic record, and other qualities pertinent to my qualifications for employment, and I hereby release them from any and all liability for damages arising from furnishing the requested information.

Date ____ / ____ / _____ Signature of Applicant _____

NOTE: B.P.L. reserves the right to test all job applicants. In addition to general testing, typing evaluations will be made for all those interviewed for Secretarial or Clerk/Typist positions. Applicants for technical posts may be required to take a Technical or Aptitude test prior to interviewing. If selected for a position at B.P.L., you are required to produce a Medical Certificate of Fitness before taking up your appointment. A form is provided.

DOCUMENTS REQUIRED: Academic Certificates, Birth Certificate, three (3) Reference Letters and Current Police Record.